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the easy way to print

1. First click 'Upload & Print'

Upload & Print

2. Choose which type of book you want to print

Hardback
Novel, thesis or dissertation, illustrated book, catalogue, personal project, manual, notebook.

From £4.28   **Select**

Paperback
Novel, research project, thesis or dissertation, manual, illustrated book, catalogue, creative project.

From £1.85   **Select**

3. Click 'Add Files' to choose your book file (we recommend PDF format)

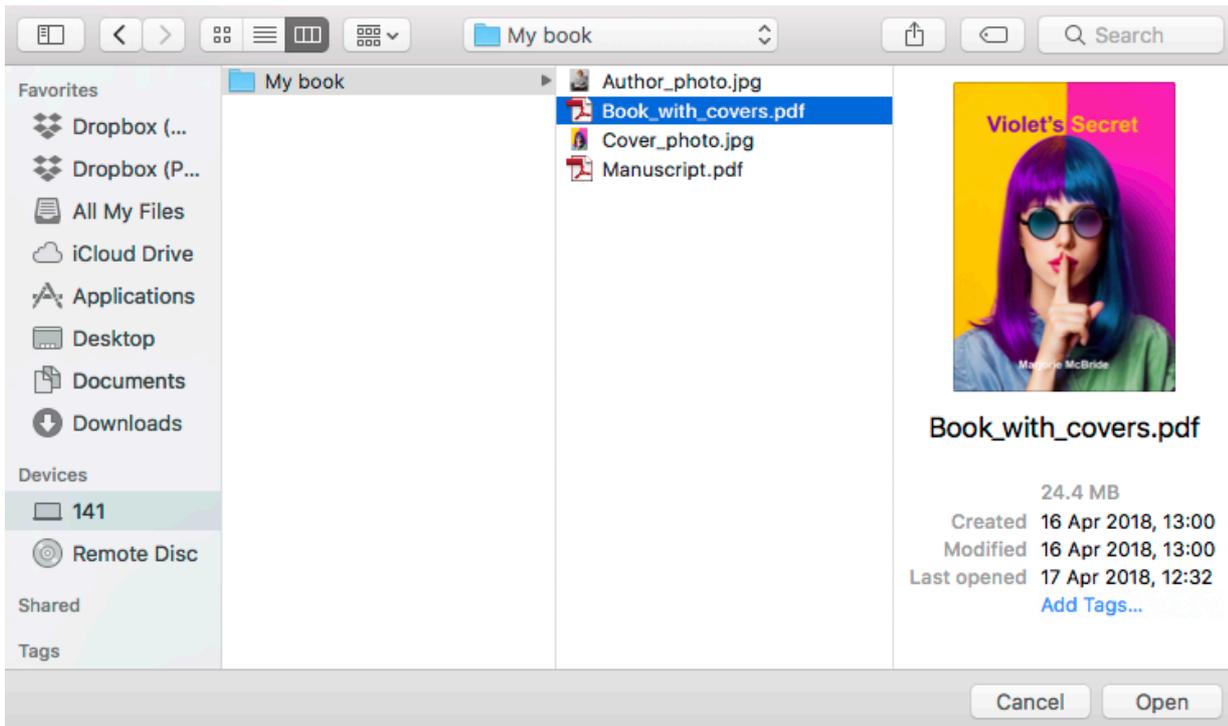## ☁ Upload your files

What would you like to print?
Maximum file size 1GB. Bigger file? (See FAQ)

📂 Add Files

Your files

Files for order item "":
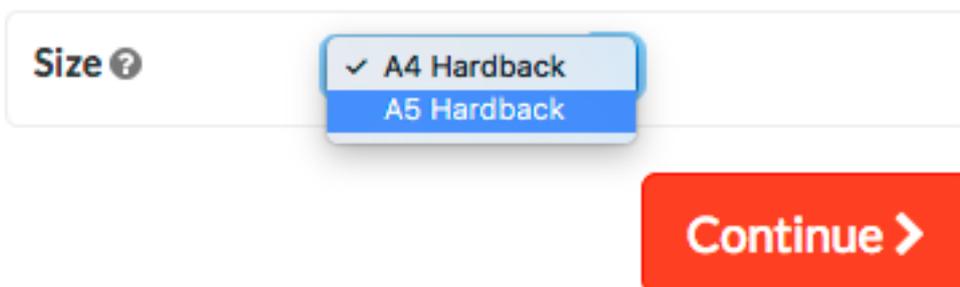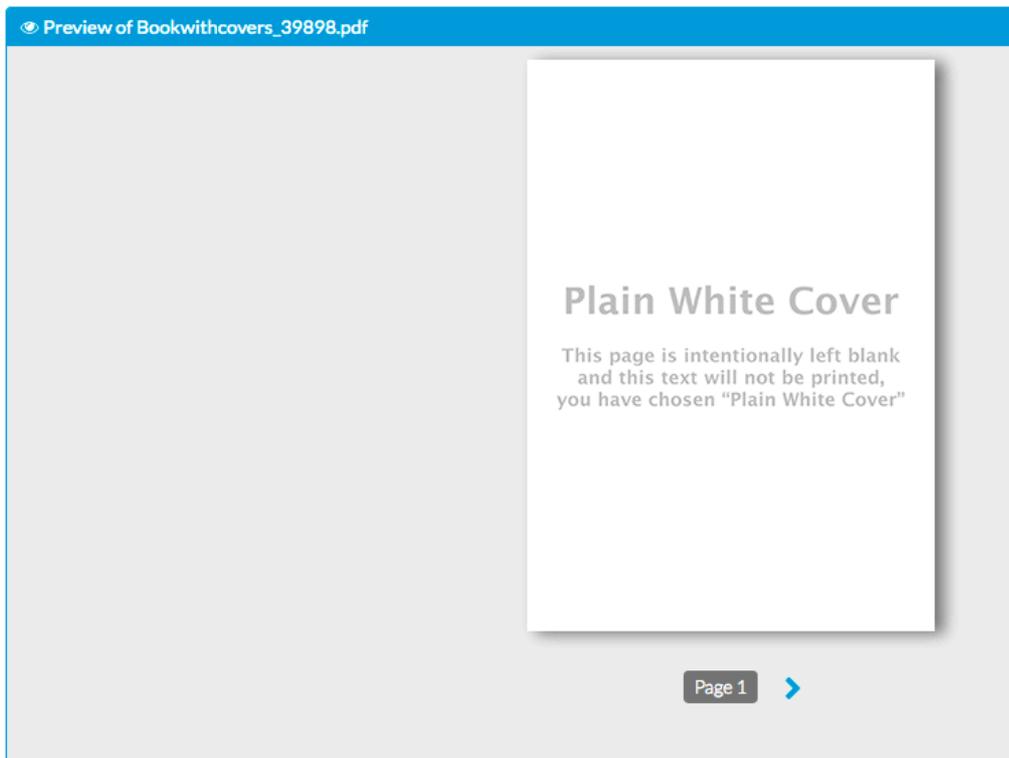
4. Choose your file

5. Click 'Upload'

6. Select which size of book you'd like

7. You'll then see a preview of your book minus the covers

🔧 Configure your document

👁 Preview of Bookwithcovers_39898.pdf

Plain White Cover

This page is intentionally left blank
and this text will not be printed,
you have chosen "Plain White Cover"

Page 1 ❯

8. Scroll down and click 'Design my cover' followed by first/last page for front/back covers

📖 Design a Cover for your Book

Option 1 Choose 'Design my cover' if you want to:

- Use pages from your document for the front and back covers.
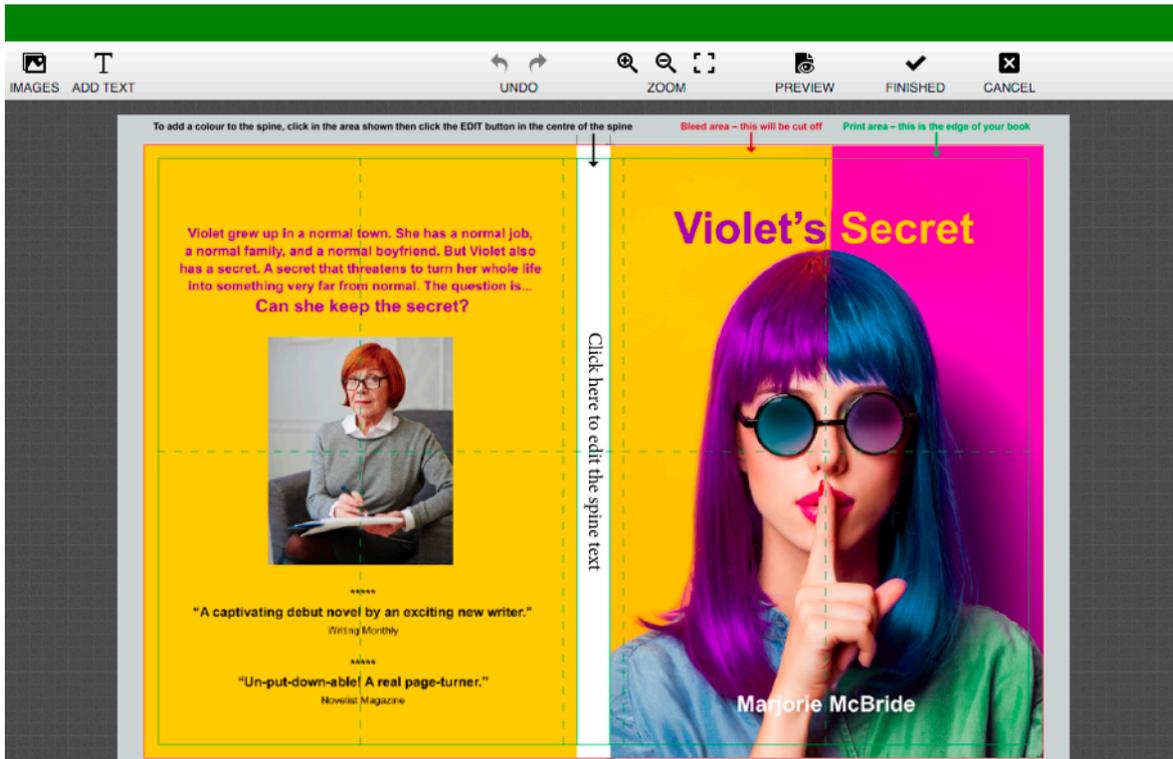- Upload cover artwork or create a cover in your browser using the Cover Designer.

Option 2 Choose 'Use plain white covers' if you want blank covers (no cover design will be printed if this is selected).
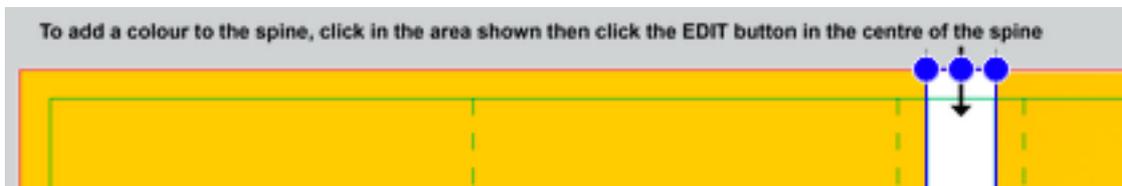
Design my cover   **Use plain white covers**

What do you want to use for your front and back covers?

Page 1 (front), page 197 (back)   Page 1 (front), plain white (back)   Upload or create my cover
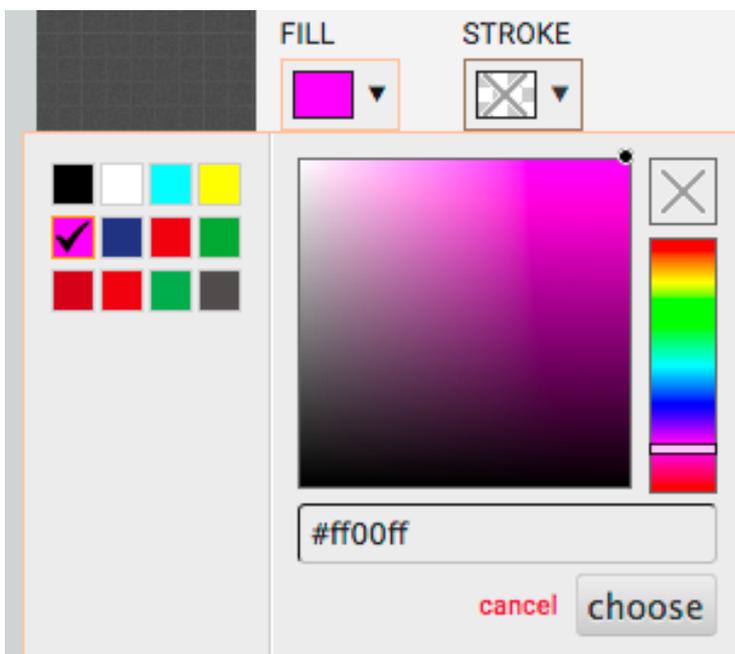
9. The cover designer will load and show you your front and back covers

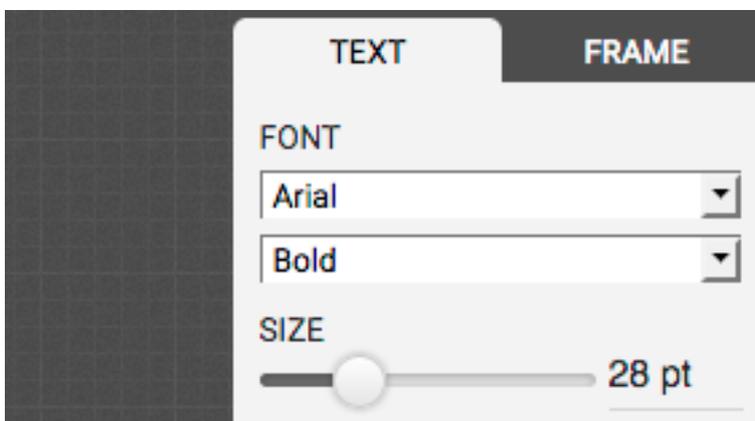**10.** To choose a colour for the spine click on the area shown below

11. Then choose a colour by clicking 'Fill' and finding the colour you want
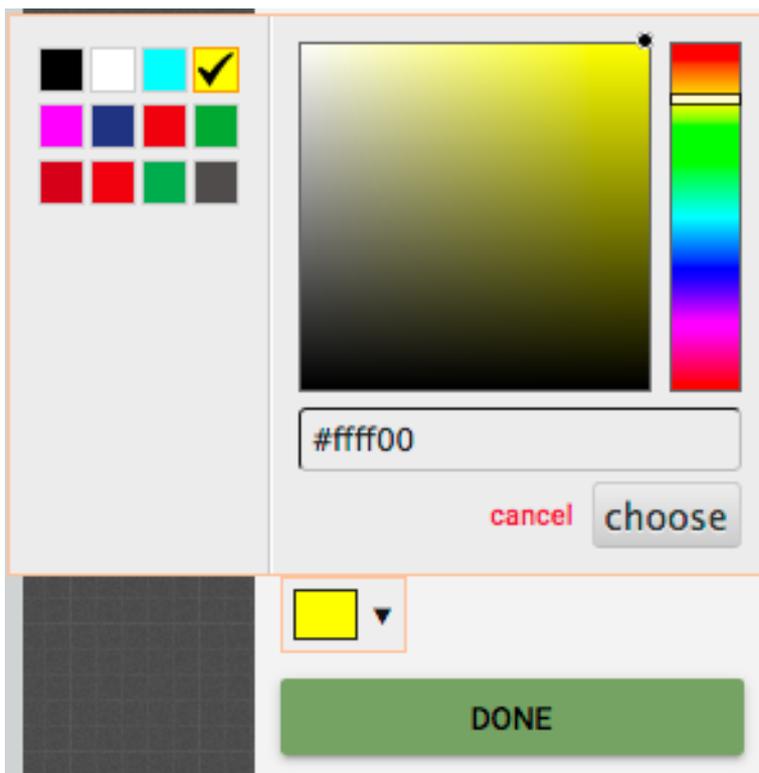
12. Highlight the spine placeholder text and type your book title and author (if required)
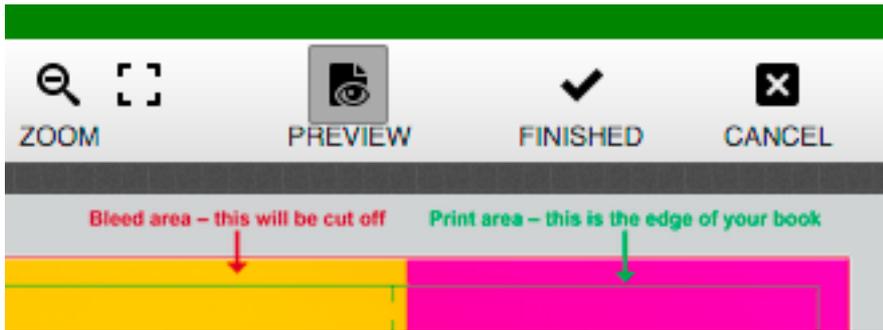

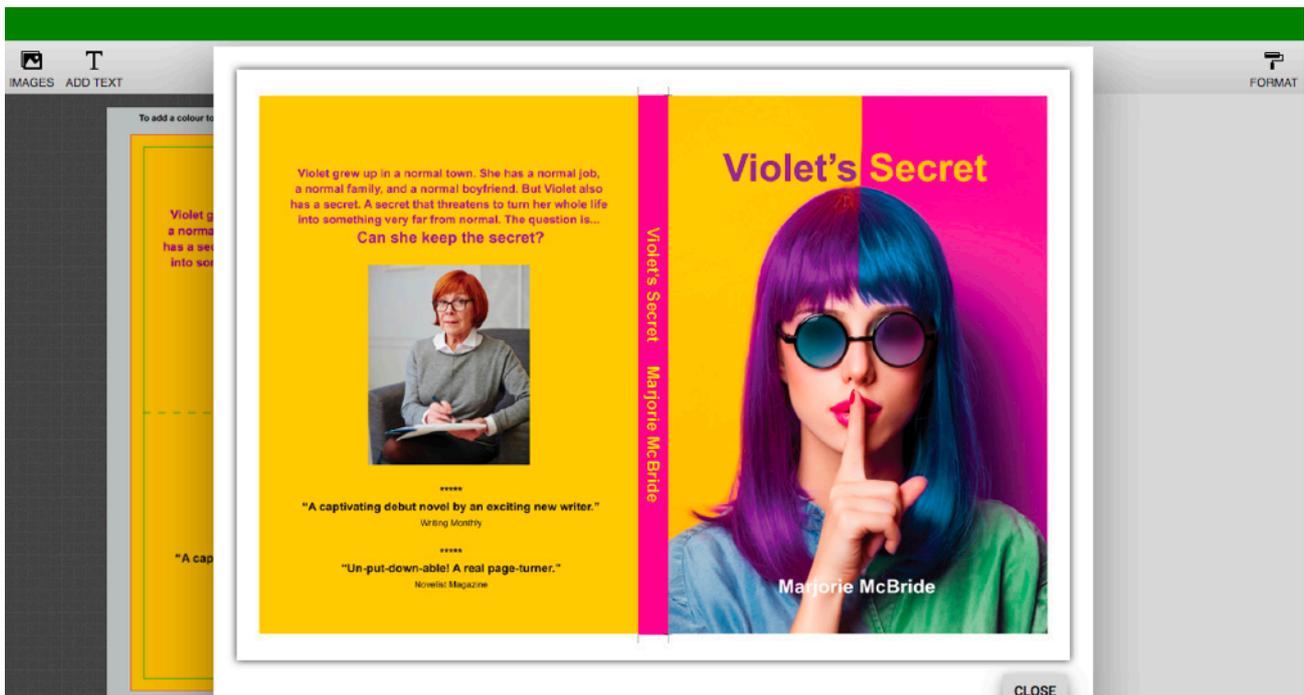**13.** Select a font and change the size in the options panel to the right of your book covers

14. You can set the colour here too

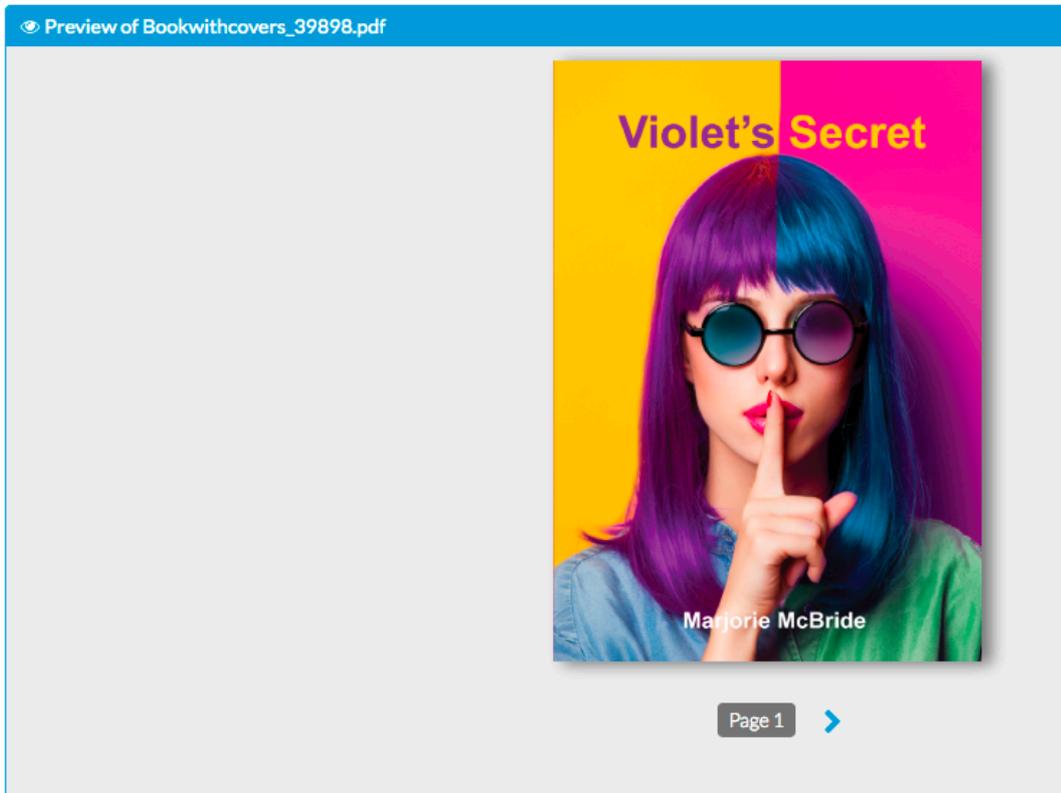**15.** Click 'Preview'

16. This will load a preview of how your complete book covers will look when printed

17. Click 'Finished' when you're happy

18. You can then scroll through your book and view the cover and inner pages

◉ Preview of Bookwithcovers_39898.pdf

Violet's Secret

Marjorie McBride

Page 1 ❯

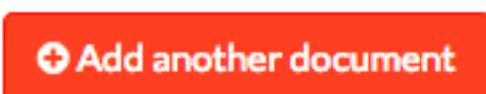**19.** Options for the inner pages are available too

◫ **Design a Cover for your Book**

Your cover design has been added to the previewer. If you are happy with the design, continue to the checkout page.

What should we do with the first page that we used for the cover?

○ Replace it with a blank page   ○ Keep it in the document   ● Remove it from the document

20. Click 'Add another document' to add an item to your order

⊕ **Add another document**

21. Or click 'Checkout' to complete your order – and you're done!

Checkout ❯